

ePledge Administrator

Here is the url to our site: <https://epledge.ak.org/epledge/SHARE>

1. Log in with your User ID and password.



Welcome to the ePledge site for State of Alaska employees!

IMPORTANT information, please see below:

NEW USERS, please [click here to pledge](#).

RETURNING USERS (pledged online previously): Enter your User ID and password from last year, or select "Forgot User ID or Password?" if you have forgotten your log-in information.

If you have recently changed worksites, you can register at your new location or contact Vanessa Aszmus to adjust your pledge location. Email vaszmus@ak.org or call 907.263.3841.

User ID:

vsharetest

Password:

.....|

If you are having difficulty logging in, please contact: Email Vanessa Aszmus or call 907.263.3841

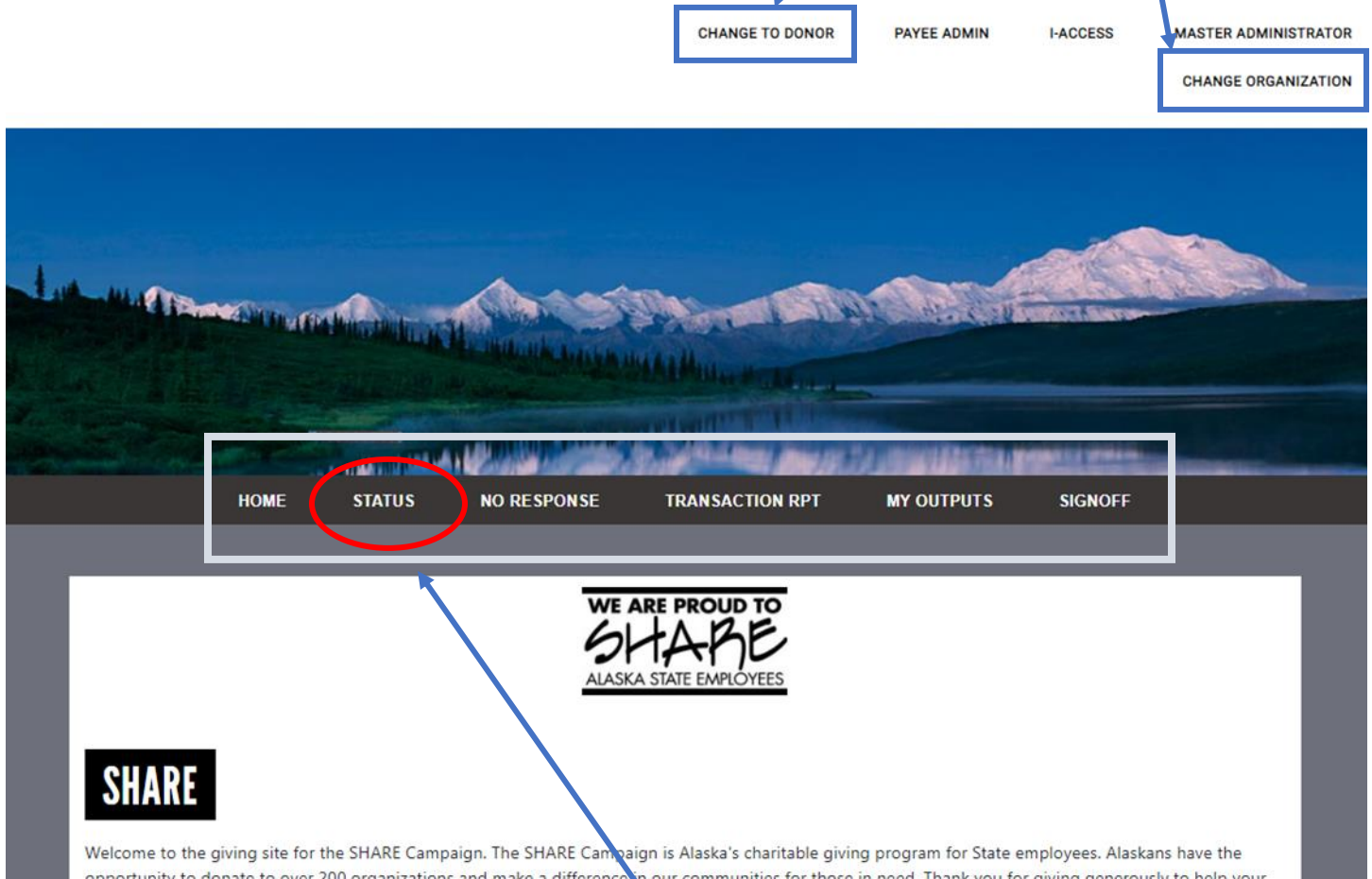
LOGIN

FORGOT USER ID OR PASSWORD?

PASSWORD HINT

2. Your profile is set-up with 2 permissions
 - a. Donor
 - b. ePledge Administrator


3. ePledge Administrator – the menu at the top right allows you to **Change to Donor** or if you are an administrator of your company and the overall SHARE campaign – you have an additional to **Change Organization**



4. There is an additional menu – circled in Red is the **Status** option, select this option to see the Status of department for this campaign.


- 5. This is the Campaign Status screen
- 6. You can check overall status of your company and subsidiaries

HOME STATUS NO RESPONSE TRANSACTION RPT MY OUTPUTS SIGNOFF



CAMPAIGN STATUS

Current Pledge Information


Name	Campaign Type	Total	Goal	# Emps	# Donors	Participation Rate	# Responses	% Responses	
Commerce, Community & Economic Dev. Southcentral	Empl	\$0.00	\$0.00	0	0	0%	0	0%	

The figures being shown above are rollup amounts from subsidiaries.

[ALL LOCATIONS](#)


- 7. If you are also an Administrator for the Overall SHARE campaign you may have to change organization to the SHARE company in order to view the overall campaign by location and/or location amounts

HOME STATUS NO RESPONSE TRANSACTION RPT MY OUTPUTS SIGNOFF



CAMPAIGN STATUS

Current Pledge Information

Name	Campaign Type	Total	Goal	# Emps	# Donors	Participation Rate	# Responses	% Responses	
SHARE	Empl	\$0.00	\$0.00	136	0	0%	0	0%	

The figures being shown above are rollup amounts from subsidiaries.

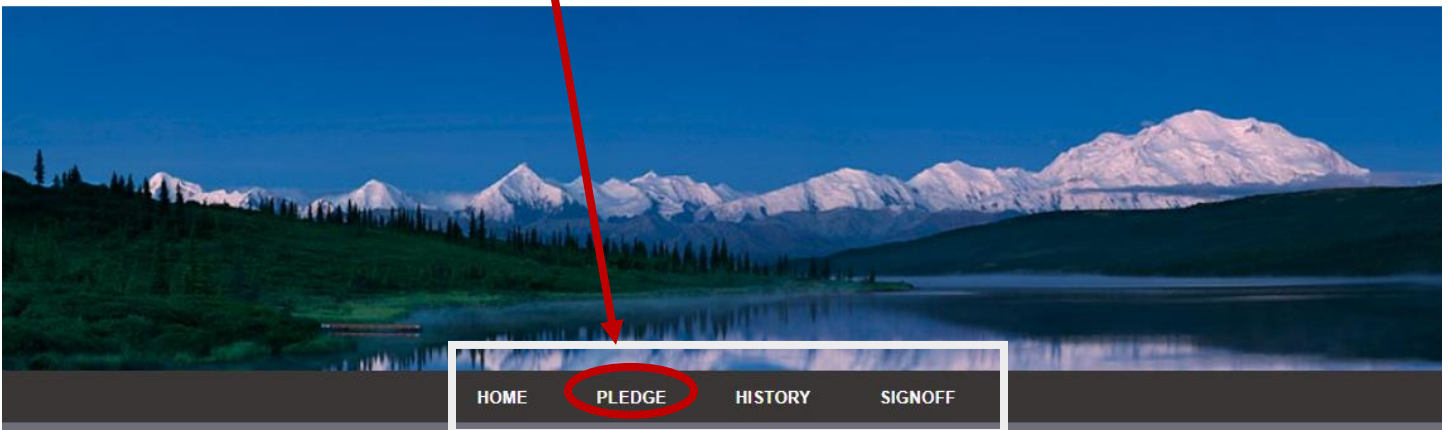
[ALL LOCATIONS](#)

[LOCATION AMOUNTS](#)



Name	Campaign Type	Total	Goal	# Emps	# Donors	Participation Rate	# Responses	% Responses
Commerce, Community & Economic Dev., Southcentral	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Administration-Southeast	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Corrections-Southcentral	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Corrections-Southeast	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Corrections-Interior	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Corrections-Other	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Court System-Southcentral	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Court System-Southeast	Empl	\$0.00	\$0.00	0	0	0%	0	0%
Court System-Interior	Empl	\$0.00	\$0.00	0	0	0%	0	0%

8. Select the option from the Top Right corner: **Change to Donor** please note the menu change
 - a. ePledge Administrator menu is available top right corner
 - b. Donor menu is listed below



ENVIRONMENTAL CONSERVATION-SOUTHCENTRAL CAMPAIGN

Welcome to the giving site for the SHARE Campaign. The SHARE Campaign is Alaska's charitable giving program for State employees. Alaskans have the opportunity to donate to over 200 organizations and make a difference in our communities for those in need. Thank you for giving generously to help your fellow Alaskans across our great state.